

# Minutes

Ringshall Parish Council

Extraordinary Meeting

04/06/2019

7.00-8.00pm

Ringshall Village Hall

|                       |   |  |
|-----------------------|---|--|
| <b>Meeting Opened</b> | 19:04   |  |
| <b>Present</b> Cllrs. | Cllr. A Williams – Chair<br>Cllr. H Williams, Cllr. L Hitchcock, Cllr. C Free |  |
| Also Present          | Mr D Smith – Clerk<br>Mr Nigel Last   |  |
| RPC/2019/06/          | <b>01</b>   | <b>To receive apologies and consider approval of any absences</b>  |
|                       |   | None   |
|                       | <b>02</b>   | <b>To receive any declarations of interest</b>   |
|                       |   | None   |
|                       | <b>03</b>   | <b>To consider any dispensation requests</b>   |
|                       |   | None   |
|                       | <b>04</b>   | <b>To receive written applications for the office of Parish councillor and to Co-opt candidates to fill the existing vacancies</b>   |
|                       |   | Application received from Mr Nigel Last.<br>No other applications were made.   |
|                       |   | Mr Last was nominated and seconded, and duly elected by an absolute majority to Council  |
|                       |   | <b>CO-OPTION</b>   |
|                       | <b>05</b>   | <b>To receive acceptance of office forms for co-opted Councillors or resolve to accept at a later date</b>   |
|                       |   | Form received from Mr Last, and so he immediately became a sitting Councillor.   |
|                       |   | <b>ACCEPTANCE</b>  |
|                       | <b>06</b>   | <b>To review and consider the adoption of a Co-option Policy</b>   |
|                       |   | Council <b>resolved</b> to approve and <b>adopt</b> the policy.  |
|                       |   | <b>RESOLUTION ADOPTION</b>   |
|                       |   | Clerk instructed to approach Ringshall School to see if they have a suitable newsletter that could be used to advertise the remaining vacancies, and to place such an advert if they do. |
|                       |   | <b>ACTION</b>  |
|                       |   | Clerk instructed to place a suitable advert in the 4 Parishes Magazine.  |
|                       |   | <b>ACTION</b>  |
|                       |   | Clerk notes that any such actions must be inline with the due process of Co-Option as set out by MidSuffolk and the relevant legislation.  |
|                       |   | <b>ADVICE</b>  |
| <b>Meeting Closed</b> | 19:15   |  |