

## RINGSHALL PARISH COUNCIL

Minutes of a parish council meeting held on Tuesday 22<sup>nd</sup> September 2015 at 7.30pm in Ringshall Village Hall

Present: Mrs L Hitchcock (Chairman), Ms C Boniface, Mr N Last, Mr J Phoenix, Mrs A Jones, District Councillor Mr D Whybrow , Mrs H Nunn (Clerk), Mr M Snowling (resident)

Mr Martin Render from the Community Heartbeat Trust was unable to attend the meeting.

### Public Forum:

Cllr Whybrow's report had been circulated to councillors who had no questions concerning its content. Cllr Whybrow highlighted the Locality Awards the application for which should be passed to appropriate organisations.

Cllr Truelove's report had been circulated to councillors.

There was no report from Suffolk Police – the Clerk had been informed that there would no longer be a police presence at parish council meetings nor a report given. Councillors agreed that Suffolk Police be asked to reconsider this approach.

#### 1. Apologies for absence

Andrew Stone, Kay Benton and Cllr Truelove

#### 2. Declarations of Interest

Mrs Hitchcock declared an interest in Item 4a and Mr Phoenix declared an interest in Item 7c

#### 3. To confirm the Minutes of the meeting held on July 20<sup>th</sup> 2015

The minutes were approved and duly signed and dated by the Chairman.

#### 4. Matters arising from the minutes:

##### a. Assignment of village hall lease

Mr Snowling had spoken to Mr David Secret who was parish council chairman at the time the lease was drawn up. The outcome will be discussed by the Management Committee and its next meeting and a report given to the next parish council meeting.

##### b. Bespoke training from SALC

The clerk reminded councillors of this training for Monday 28<sup>th</sup> September from 7-9pm.

##### c. Letter of complaint from the VHMC

The VHMC were still awaiting a reply from Mr Last regarding its offer for either Mr or Mrs Last to take on the role of parish council representative. Mr Last confirmed his agreement to this and he will attend the next VHMC meeting.

##### d. Retirement tea party for Mr J Hitchcock

This event had gone well and the gifts of an oak tree and a book were gratefully received by Mr Hitchcock.

##### e. Registers of Interest

These had now all been completed and are available on line for public viewing.

##### f. Highway matters – replacement road signs

These are being dealt with by SCC Highways and the hedge outside Broadview Farm is to be cut back. Mr Phoenix advised that water was emanating from the inspection chamber on Ringshall Hill which may become a hazard in the winter months – the Clerk will notify Highways.

5. To receive a financial report

The Clerk reported the following balances:

Community Account:	£1528.76
Business Saver Account:	£10,215.47

A request for the grant and reimbursement of fees for churchyard grass cutting had been received from Ringshall PCC totalling £1050.

The VHMC grant of £1000 had been paid.

The clerk's salary and expenses to 31<sup>st</sup> August amounted to £465.92 which included postage and printing costs.

An invoice for £36 in respect of the oak tree for Mr Hitchcock had been received.

These were approved for payment by councillors and the cheques duly signed.

One of the change of signatory forms had still to be completed.

6. Community Emergency Plan

Mrs Hitchcock reported that the emergency plan was now in draft form with an emergency team in place. A suggestion had been made that the village hall be wired to take a generator in the event of a power cut, costing in the region of £1000 a grant for which the VHMC could possibly make under the Locality Award funding.

7. To discuss planning matters

a. Orchard Barn

This application had been approved by MSDC.

b. Application 2619/15 – Fair Deal cars, Ringshall

After some discussion councillors agreed to support this application.

c. Application 3261/15 – Ridgeway, Ringshall

Mr Phoenix gave the background to this application following which councillors agreed to recommend approval.

8. To discuss correspondence received

a. Letter from MSDC regarding revisions to the Gambling Act.

9. To discuss Parish Council website

This is still to be set up. Mr Brian Robertson from the VHMC had shown an interest in completing this project and will be contacted on his return from holiday.

10. Items for discussion at next meeting

Ms Boniface spoke on the importance to the village of completing a Housing Needs Survey. This will be an agenda item for the next meeting.

Mr Last asked who is responsible for maintaining the piece of land outside the school's wooded area to the left of the school gate. The Clerk will investigate and report back to the next meeting.

11. To confirm the date of the next meeting

The date for the November meeting had been changed due to a prior booking so the meeting will now take place on Monday 23<sup>rd</sup> November at 7pm in the village hall.

