

RINGSHALL PARISH COUNCIL

Minutes of a meeting held on Monday 20th July 2015 at 7.30pm in Ringshall Village hall.

Present: Mrs L Hitchcock (Chairman), Mr J Phoenix, Mrs K Benton, Mrs A Jones, Cllr D Whybrow, Cllr J Truelove, PCSO Ryan Brunning

Public Forum

PCSO Brunning introduced himself as the replacement of Matt Brown; his report had been circulated to councillors in which details were given of 4 crimes in the village since the last report. The Chairman asked if in future these could be divided up between those committed at Wattisham Airfield and those within the village.

Cllr Whybrow's report had been circulated to councillors and he drew attention to Item 9 housing needs in the parish informing the council of a housing needs survey being carried out in an neighbouring village and how carrying out such a survey in Ringshall may benefit the community.

Cllr Truelove circulated her report and highlighted the concerns that had arisen following the disruption to transport caused by the Vodafone works being carried out for Wattisham Airfield. Mr Phoenix spoke of the issues that arose in Ringshall and asked Cllr Truelove whether or not the proper procedures for road closures were followed. Cllr Truelove stated that the legal notices issued did not give sufficient information and this was being looked at by SCC.

1. Apologies for absence

Apologies were received from Mr A Stone and Ms C Boniface

2. Declarations of Interest

Mrs Hitchcock declared an interest in Items 5 a and 5 e.

3. To co-opt a new councillor on to the parish council

Ms C Boniface had applied to be co-opted and there were no other applicants. Mrs Benton proposed that Ms Boniface be co-opted onto the council and this proposal was seconded by Mrs Jones and unanimously agreed.

4. Register of Members' Interests

Despite reminders one register was still outstanding and the Clerk had been advised by MSDC's solicitors that the councillor in question may be reported to Suffolk Police and liable to face prosecution under criminal law. It is a breach of the local code of conduct and as such could be referred to the Standards Committee and the councillor cannot attend meetings until such time as the Register has been completed. It was agreed that a letter setting out this information should be sent to the councillor with a request for the Register to be completed within two weeks.

5. To confirm the Minutes of the meeting held on May 19th 2015

These were agreed to be a true record and duly signed and dated by the Chairman.

6. To discuss matters arising from the Minutes.

a. Assignment of village hall lease

Mr Phoenix suggested that as the paperwork cannot be located, the original document be rescinded and a new lease drawn up to satisfy all parties. The Chairman stated that the costs would fall on to the parish council and would be prohibitive. The Clerk will endeavour to contact Mr David Secret in the hope that he can shed light on the situation.

b. Bespoke training from SALC

This has been arranged for Monday 28th September from 7pm. The Clerk will send an invitation to Battsford Parish Council to join in with the training.

c. Letter of complaint from the VHMC

The procedures put forward by the complaints committee and the VHMC were approved and a report will be given to councillors by the VHMC at each meeting.

d. Defibrillator in the village

It was agreed to invite Mr Martin Reader of the Community Heartbeat Trust to give a talk at the September meeting.

e. Retirement tea party for John Hitchcock

This will take place on Sunday 13th September from 3-5pm. Invitations will be sent to past members of the parish councils and those currently on the PCC and village hall management committee. It was agreed that a book and a tree will be presented to Mr Hitchcock.

7. Finance

a. Accounts for year ended 31 March 2015

The Clerk reported that these had been sent to BDO Stoy for external auditing.

b. Request from the VHMC for the release of grant

The grant of £1000 was approved for payment.

Balances as at this date:

Community account:	£772.06
Business Saver Account:	£9275.38

8. Community Emergency Plan

The chairman of the CEP committee has been working hard and in contact with Wattisham Airfield. A further committee meeting will be held in August.

9. To receive a report on MSDC Liaison meeting

This was covered within Cllr Whybrow's report.

10. To discuss planning matters

The application for change of use at Ringshall Hall Barn was discussed. It was agreed that the Parish Council had no issues with this application as there were no problems with flooding at this site.

11. To discuss Parish Council website

After some discussion it was agreed to ask Brian Robertson to help in putting the detail onto the website: <http://ringshall.onesuffolk.net>

12. To review correspondence received

a. Local Councillor magazine

b. Community Action Suffolk – invitation to its annual review in October.

13. Items for discussion at the next meeting

There were none. However the road sign issues at War Road, the junction of Straight Road, Battisford and Stowmarket Road and the junction of Lower Farm Road and the B1078 will be referred to SCC Highways Department.

14. To confirm the date of the next meeting

This will take place on Tuesday 22nd September at 7.30pm in the village hall.

Meeting closed at 8.45pm