

## **RINGSHALL PARISH COUNCIL**

Minutes of the **ANNUAL GENERAL MEETING** held immediately following the Annual Parish Meeting on Tuesday 19<sup>th</sup> May 2015 in Ringshall Village Hall

**Present:** Mrs L Hitchcock, Mr N Last, Mrs A Jones, Mrs K Benton, Mr A Stone, Mr J Phoenix, Mrs H Nunn (Clerk) Mr Whybrow, Mr J Hitchcock, Mr M Snowling, Mr D Butler

### **1. Election of Officers**

#### a. Chairman

Mrs L Hitchcock was nominated by Mrs Benton, the nomination was seconded by Mrs Jones and unanimously agreed.

#### b. Vice-chairman

Councillors agreed to leave this open for the time being.

#### c. VHMC Representative

Mrs Hitchcock agreed to continue in this post.

#### d. Tree Warden

Mr Hitchcock agreed to remain as tree warden.

The chairman and councillors completed and signed the Declaration of Acceptance of Office.

### **2. Register's of members interests**

The clerk reminded councillors of the importance of completing the registers to avoid the possibility of the parish council facing criminal prosecution. The registers will be available for completion on line shortly.

### **3. Letter from Mr J Hitchcock**

The letter from Mr Hitchcock announcing his retirement from the parish council was read out. Thanks were given to Mr Hitchcock for his service to the parish council during his time in office. Councillors agreed that Mr Hitchcock's long service as a parish councillor should be marked in some way. Mrs Hitchcock will decide on a suitable retirement gift which will be presented to Mr Hitchcock in due course.

### **4. To adopt the Standing Orders approved at the meeting on April 27<sup>th</sup> 2015**

The revised Standing Orders circulated to councillors were approved and subsequently adopted as being the rules by which future council meetings would follow.

### **5. Public Forum**

There were no speakers

### **6. Apologies for absence**

There were none.

### **7. Declarations of Interest**

Mrs Hitchcock declared an interest in items 9a and 14.

### **8. To confirm the minutes of the meetings held on March 24<sup>th</sup> and April 27<sup>th</sup> 2015**



Cllr Whybrow outlined the purpose of the proposed clusters and after some discussion it would be preferable for Ringshall to be in the Needham Market cluster as opposed to the Bildeston cluster. The clerk will advise MSDC accordingly.

At this point the public were asked to leave the meeting.

**14. To discuss a letter of complaint from the village hall management committee**

The clerk read out the letter to councillors and Mr Last was asked to comment upon this. He stated that his concern had been that caravans were parking too close to his house and were therefore able to look in. It was established that Mr Last did not use his position as a parish councillor when speaking to the organiser and that there had been no altercation or bad feeling. After much discussion it was agreed that it would be in the management committee's and Mr Last's best interests to resolve any such situations in the future. To this end the chairman proposed that a sub-committee be formed to look further into the matter. Mr Stone, Mr Phoenix and Mrs Benton volunteered to make up the committee and they will contact Mr Snowling of the VHMC to arrange a meeting.

**15. Items for the next meeting**

There were none.

**16. Date of next meeting**

The next meeting will take place on Tuesday 14<sup>th</sup> July at 7.30pm in Ringshall Village Hall.

Meeting closed at 8.45pm