



Ringshall Parish Council

PUBLIC NOTICE OF MEETING AND SUMMONS TO COUNCILLORS TO ATTEND

There will be a meeting of Ringshall Parish Council at The Village Hall, Ringshall on Tuesday, 24th March 2026 at 7pm

Mrs A Maloney
Parish Clerk
Tel: 01449 403008
Email: clerk@ringshall-pc.gov.uk

AGENDA

- 1) To receive Apologies for Absence
- 2) To receive Declarations of Interest
- 3) To receive any Applications for Dispensation
- 4) To approve the Minutes of the previous meeting held on 27th January 2026
- 5) **Public Participation Session** – *Limited to 15 minutes with 3 minutes per person.
Members of the public may raise any matter affecting the parish*
- 6) To receive the County Councillor's Report – *County Cllr Kay Oakes*
- 7) To receive the District Councillor's Report – *District Cllr Daniel Pratt*
- 8) **Highways** – to receive any reports on highway matters and consider if they require raising to Highways, other authorities or require another action.
- 9) **Planning Applications**
 - a) For discussion and decision – (including any applications / decisions received since the publication of this agenda)
 - b) To receive Planning Decisions from the Local Authority
- 10) **To receive the Clerk's Report including the following Financial Matters**
 - a) To receive the Clerk's Report
 - b) To authorise Payments and note Receipts
 - c) To receive and approve the Finance Report.
 - d) To receive the Bank Reconciliation
 - e) To approve Schedule of Regular Payments
 - f) To approve the Budget Monitoring Report
 - g) To seek approval to appoint 2025/26 Annual Internal Auditor Mrs V Waples
 - h) To approve External Auditor Arrangements for 2025/26

11) To review and approve Policies, Documents and Procedures

- a) To review and approve the Standing Orders
- b) To review and approve the Internal Control Statement 2025/26
- c) To review and approve the Financial Regulations
- d) To review and approve the Risk Assessment
- e) To review and approve the Asset Register
- f) To approve the Publication Guide

12) To receive an update on the requirements for assertion 10 – email addresses

13) To receive an update on the Biosolids Processing Plant

14) To discuss the Maintenance of the Play Area

15) To discuss the donation request for St Catherines Church Organ

16) To receive an update on the Village Litter Pick

17) Matters to be brought to the attention of the Parish Council – *Items for consideration and/or inclusion on the next agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

18) To approve the date of the next meeting – Tuesday, 26th May 2026 at 7pm (Annual Meetings)

**For enquiries about the meeting, please contact the Parish Clerk
Via e-mail: clerk@ringshall-pc.gov.uk**