



Notice of Meeting and Summons to Councillors to Attend An Ordinary Meeting of Ringshall Parish Council

Dear Councillor

You are summoned to attend the Ordinary Meeting of the Parish Council meeting at the Village Hall, Ringshall, on Tuesday 25th November 2025 at 7pm

Mrs A Maloney
Parish Clerk
Tel: 01449 403008
Email: clerk@ringshall-pc.gov.uk

AGENDA

- 1) To receive Apologies for Absence**
- 2) To receive Declarations of Interest**
- 3) To receive any Applications for Dispensation**
- 4) To approve the Minutes of the previous meeting held on 30th September 2025 as a true and accurate record.**
- 5) Public Participation Session** – *Limited to 15 minutes with 3 minutes per person.
Members of the public may raise any matter affecting the parish*
- 6) To receive the County Councillor's Report** – *County Cllr Kay Oakes*
- 7) To receive the District Councillor's Report** – *District Cllr Daniel Pratt*
- 8) Highways** – to receive any reports on highway matters and consider if they require raising to Highways, other authorities or require another action.
- 9) Planning Applications**
 - a) To note the decision to support application DC/25/04760 – works to protected tree.
 - b) To note the decision notice relating to appeals on applications DC/24/01146 and DC/24/01147 – Dismissed
 - c) To note the decision notice relating to application DC/25/04891 – Agreement of materials
 - d) Other Planning matters
- 10) To receive the Clerk's Report including the following Financial Matters**



**Parish Council Members – Cllr Liz Hitchcock, Cllr Nigel Last, Cllr David Shann,
Cllr Helen Nunn**

- a) To receive the Clerk's Report – change to email address, social media, 2026 meeting dates
- b) To authorise payments and note receipts
- c) To receive and approve the Finance Report & Bank Reconciliation
- d) To approve the Draft Budget for 2026/27

11) To receive donation requests –

- a) Annual donation request from Church for £500 for grass cutting and additional request for the church organ remedial works donation
- b) Annual donation request from St Elizabeths Hospice
- c) Annual donation request from Citizens Advice Bureau
- d) Four Parishes Magazine
- e) Village hall fire alarm panel

12) To receive an update on the Play Area – checklist for play area inspections conducted by the council for insurance records

13) Village Hall – To discuss solar panels for the village hall

14) Matters to be brought to the attention of the Parish Council – *Items for consideration and/or inclusion on the next agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

15) Date of next ordinary meeting – Tuesday, 27th January 2026 at 7pm

**For enquiries about the meeting, please contact the Parish Clerk
Via e-mail: clerk@ringshall-pc.gov.uk**