



Notice of Meeting and Summons to Councillors to Attend the Annual General Meeting of Ringshall Parish Council Meeting

Dear Councillor

You are summoned to attend the Annual General Meeting of the Parish Council meeting at the Village Hall, Ringshall, on Tuesday 27th May 2025 at 7.30pm

L Luther
Parish Clerk
Tel: 07702 132061
email – pc.ringshall@gmail.com

AGENDA

- 1) **Election of the Chairman of the Council**
(To receive the Chairman's Declaration of Acceptance of Office)
- 2) **Election of the Vice-Chairman of the Council**
(To receive the Vice-Chairman's Declaration of Acceptance of Office)
- 3) **To receive Apologies for Absence**
- 4) **To receive Declarations of Interest**
- 5) **To receive any Applications for Dispensation**
- 6) **To approve the Minutes of the previous meeting held on 25th March 2025 as a true and accurate record.**
- 7) **To appoint representatives to Committees and Outside Bodies**
 - a. Personnel Committee
 - b. Ringshall Village Hall Committee Representative
 - c. Tree Warden
 - d. Footpath Warden
 - e. SID Operator
- 8) **Authorisation of Annual Subscriptions a. Suffolk Association of Local Councils £340.05**
- 9) **Public Participation Session** – *Limited to 15 minutes with 3 minutes per person.*
Members of the public may raise any matter affecting the parish
- 10) **To receive the County Councillor's Report** – *County Cllr Kay Oakes*
- 11) **To receive the District Councillor's Report** – *District Cllr Daniel Pratt*
- 12) **Highways** – to receive any reports on highway matters and consider if they require raising to Highways, other authorities or require another action.
 - a) Update on E-mails regarding inappropriate use of lorries along Ware/Weir Road.
 - b) Update on Pedestrians in the road Sign from Cllr Oakes



- c) Update on response from Highways regarding the crossing areas around Ringshall School
- d) Discuss tree cutting along B1078

13) Planning Applications

- a) To discuss DC/25/001540 LBC
- b) To discuss DC/25/01539 HSE
- b) Any other planning matters

14) To receive the Clerk's Report including the following Financial Matters

- a) To receive the Clerk's Report
- b) To receive the Finance Report and end of year Budget Monitoring report for RPC.
- c) To review and sign CIL Report for 2024/25
- d) Clerk to present outcome of Internal Audit for 2024-25 and request approval from council for the Internal Audit report. Clerk to request Chair Sign AGAR Form.
- e) To authorise payments and note Receipts (detailed on separate sheet in additional information).
- f) To receive the Bank Reconciliation.
- g) To confirm no external audit required for 2024/25.
- h) Clerk to confirm insurance arrangements for Village Hall and adjacent field.

15) B1078 and Offton Road Junction Road Traffic Accidents
Freedom of Information response.

16) Listed Building Changes Consultation

17) Speed Indicator Board Update

- a) Speed watch report
- b) Warranty renewal for Speed Indicator Board

18) Maintenance of Fence Around Septic Tank

19) Defibrillator Replacement Update – Quotes to be reviewed.

20) Local Government Reorganisation - Town and Parish workshops and survey launch

21) Ringshall Play Area

- a) Annual Play Area Inspection Update

22) Matters to be brought to the attention of the Parish Council – *Items for consideration and/or inclusion on the next agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

23) Date of next ordinary meeting – Tuesday, 22nd July 2025 at 7pm

**For enquiries about the meeting, please contact Lacey Luther, Parish Clerk
Tel: 07702 132061 or email: pc.ringshall@gmail.com**