



# Notice of Meeting and Summons to Councillors to Attend An Ordinary Meeting of Ringshall Parish Council

Dear Councillor

You are summoned to attend the Annual General Meeting of the Parish Council meeting at the Village Hall, Ringshall, on Tuesday 30<sup>th</sup> July 2024 at 7pm

L Luther  
Parish Clerk  
Tel: 07702 132061  
email – pc.ringshall@gmail.com

## AGENDA

- 1) To receive Apologies for Absence
- 2) To receive Declarations of Interest
- 3) To receive any Applications for Dispensation
- 4) To approve the Minutes of the previous meeting held on 24<sup>th</sup> June 2024 as a true and accurate record.
- 5) **Public Participation Session** – *Limited to 15 minutes with 3 minutes per person.  
Members of the public may raise any matter affecting the parish*
- 6) To receive the County Councillor's Report – *County Cllr Kay Oakes*
- 7) To receive the District Councillor's Report – *District Cllr Daniel Pratt*
- 8) **Highways** – to receive any reports on highway matters and consider if they require raising to Highways, other authorities or require another action.
  - a) Update on damaged signpost at the junction of Stowmarket Road and Ware Road.
  - b) Update on damaged handrail next to Bus Stop Shelter
- 9) **Planning Applications**
  - a) To note the decision relating to DC/24/01146
  - b) To note the decision relating to DC/24/01147
  - c) Any other planning matters
- 10) **To receive the Clerk's Report including the following Financial Matters**
  - a) To receive the Clerk's Report
    - a. Overtime request as had holiday, but still have to complete the work as well as playground training course and planning training.
  - b) To authorise payments and note Receipts (detailed on separate sheet in additional information).
  - c) To receive the Finance Report
  - d) To receive the Bank Reconciliation.



- 11) **Telephone Box Vandalism**
  - a) Criminal Damage
  - b) Glass Replacement
- 12) **Bus Stop Noticeboard**
- 13) **Solar Panels on Village Hall Roof**
- 14) **Speed Indicator Board Update**
  - a) Speed watch report
  - b) 30mph Signs on Stowmarket Road – update from Cllr Oakes
  - c) Update on Battery life on SID.
- 15) **Emergency Plan – Update**
- 16) **Safety of Lithium Ion Batteries Bill - Update**
- 17) **Parish Noticeboard Maintenance**
- 18) **Ringshall Play Area**
  - a) Play Area Inspection Update – Small Repairs needed.
  - b) Accident Report Form
- 19) **Norwich to Tilbury Project**
- 20) **Resident Complaint concerning driving along Ware and Wattisham Road**
- 21) **Matters to be brought to the attention of the Parish Council – *Items for consideration and/or inclusion on the next agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.***
- 22) **Date of next ordinary meeting – Tuesday, 24<sup>th</sup> September 2024 at 7pm**

**For enquiries about the meeting, please contact Lacey Luther, Parish Clerk  
Tel: 07702 132061 or email: [pc.ringshall@gmail.com](mailto:pc.ringshall@gmail.com)**