



Notice of Meeting and Summons to Councillors to Attend an Ordinary Meeting of Ringshall Parish Council

Dear Councillor

You are summoned to attend the Ordinary Meeting of the Parish Council meeting at the Village Hall, Ringshall, on Tuesday 12th September 2024 at 7pm

L Luther
Parish Clerk
Tel: 07702 132061
email – pc.ringshall@gmail.com

AGENDA

- 1) To receive Apologies for Absence
- 2) To receive Declarations of Interest
- 3) To receive any Applications for Dispensation
- 4) To approve the Minutes of the previous meeting held on 24th September 2024 as a true and accurate record.
- 5) **Public Participation Session** – *Limited to 15 minutes with 3 minutes per person.
Members of the public may raise any matter affecting the parish*
- 6) To receive the County Councillor's Report – *County Cllr Kay Oakes*
- 7) To receive the District Councillor's Report – *District Cllr Daniel Pratt*
- 8) **Highways** – to receive any reports on highway matters and consider if they require raising to Highways, other authorities or require another action.
 - a) Post installation at the junction of Stowmarket Road and Ware Road, comments received concerning installation.
- 9) **Planning Applications**
 - a) To note the decision relating to DC/24/03722 Woodlands Farm
 - b) To note the decision relating to DC/24/03723 Woodlands Farm
 - c) Any other planning matters
- 10) **To receive the Clerk's Report including the following Financial Matters**
 - a) To receive the Clerk's Report
 - i. CILCA Qualification paperwork – recommendations from SALC for contract clauses concerning payment of training costs
 - b) Request for overtime to be authorised – 8 hours altogether – working through holiday and additional work created by insurance claim.
 - c) To authorise payments and note Receipts (detailed on separate sheet in additional information).
 - d) To receive and approve the Finance Report & Bank Reconciliation
 - e) National Joint Council decision on Salary Scales for 2024-25 for Clerk's Pay.
 - f) Budget Options to be discussed.
 - g) Annual Request from Church for £500 for grass cutting
 - h) Annual Request from St Elizabeth's Hospice for support.



- i) Annual Request from Citizens Advice Bureau

- 11) **Village Hall Car Park Insurance Claim Update**
 - a) Update on claim
 - b) Repairs to car park

- 12) **B1078 and Offton Road Junction Road Traffic Accidents**
 - a) Response from Highways following discussion from previous meeting.
 - b) Correspondence from local residents

- 13) **Speed Indicator Board Update**
 - a) Speed watch report

- 14) **Emergency Plan – Update**

- 15) **Parish Noticeboard Maintenance Update**

- 16) **Ringshall Play Area**
Any matters to be discussed

- 17) **Defibrillator**

- 18) **Matters to be brought to the attention of the Parish Council – *Items for consideration and/or inclusion on the next agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.***

- 19) **Date of next ordinary meeting – Tuesday, 28th January 2025 at 7pm**

**For enquiries about the meeting, please contact Lacey Luther, Parish Clerk
Tel: 07702 132061 or email: pc.ringshall@gmail.com**