



# Notice of Meeting and Summons to Councillors to Attend an Ordinary Ringshall Parish Council Meeting

Dear Councillor

You are summoned to attend a Parish Council meeting at the Village Hall, Ringshall, on Tuesday 29<sup>th</sup> March 2022 at 7.30pm

L Luther  
Parish Clerk  
Tel: 07702 132061  
email – pc.ringshall@gmail.com

## AGENDA

- 1) **To receive apologies of Absence**
- 2) **To receive Declarations of Interest**
- 3) **To receive any Applications for Dispensation**
- 4) **To approve the Minutes of the previous meeting held on January 25<sup>th</sup> 2022**
- 5) **To consider the co-option of a new member**
- 6) **Public Participation Session** – Limited to 15 minutes with 3 minutes per person.  
*Members of the public may raise any matter affecting the parish.*
- 7) **To receive the County Councillor's Report** – County Cllr Kay Oakes
- 8) **To receive the District Councillor's Report** – District Cllr Daniel Pratt
- 9) **Highways** – to receive any reports on highway matters and consider if they require raising to Highways, other authorities or require another action.
  - a) Flooding on Lower Farm Road opposite bus shelter and Stowmarket Road
  - b) Road signs
- 10) **To receive the Clerk's Report including the following Financial Matters** LL
  - a) To receive the Clerk's Report
  - b) To receive the Finance Report
  - c) To authorise payments and note Receipts (detailed on separate sheet in accompanying documents)
  - d) To receive the Bank Reconciliation
  - e) To appoint the Internal Auditor for 2021/22
  - f) To receive and consider a donation request from Ringshall Village Hall Management Committee.
- 11) **To approve Policies and Procedures** LL
  - a) To conduct a Review of Internal Audit Control and Risk Management Arrangements
  - b) To review the Financial Regulations and Standing Orders
  - c) To Review the Publication Policy
  - d) To review the Data Protection Policy
  - e) To Review the Document Retention Policy



12) **Planning Applications**

To note decisions relating to the following planning applications:

- DC/22/00331 Woodlands Farm – approved
- DC/20/05587 Great Bricett Business Park, The Street. Refused.
- DC/22/00849 Woodlands Farm, Bildeston Road, Ringshall - approved

13) **RAF Wattisham Activities** – Update from Martin Kinsey

14) **Speed Indicator Display (SID)**

- a) Update from Speedwatch Co-ordinator PW
- b) Speed reduction measures along Lower Farm Road south LL

15) **Ringshall Play Area Working Group** – Update HW

16) **Quiet Lane**

- a) Council to decide on a form of working for two proposed signs (Quiet Lane and car park)
- b) Council to suggest the location of a dog waste bin in Ofton Road

17) **Platinum Jubilee Celebrations**

- a) Tree Update LH
- b) Jubilee Events at Ringshall Village Hall LH
- c) Torch Bearer Nomination LL

18) **Litter Pick – Update** LH

19) **Ringshall Open Gardens event** AW

20) **Matters to be brought to the attention of the Parish Council** – *Items for consideration and/or inclusion on the next agenda. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

21) **To consider dates for the 22-23 Parish Council Meeting Schedule** LL

22) **Date of next ordinary meeting** – Tuesday, 24<sup>st</sup> May 2022 at 7.30pm  
**Date of Annual Parish Meeting** – Tuesday 24<sup>th</sup> May 2022 at 7pm.

For enquiries about the meeting, please contact Lacey Luther, Parish Clerk  
Tel: 07702 132061 or email: [pc.ringshall@gmail.com](mailto:pc.ringshall@gmail.com)