



Agenda

Ordinary Ringshall Parish Council Meeting

27/07/2021

7.30pm

In Ringshall Village Hall

- 1 **Chairman's Address**
- 2 **To note which Councillors have sent apologies**
(the reasons need not be given at the meeting)
- 3 **To receive any declarations of interest and consider any dispensation forms** RA(DPI)R 2012
Suffolk Local
Code of Conduct
- 4 **To resolve that the minutes of the meeting of the following Council meetings are a true and correct record:** LA2012 s33
 - 18th May 2021
 - 24th June 2021
- 5 **Public participation session** Standing Order 3e
Limited to 15 mins with 3 minutes per person

To include an address by the new RAF Wattisham liaison Martin Kinsey
- 6 **To receive any reports/comments from the District and County Councillors**
- 7 **Oral Report following meeting with Jo Churchill, MP and Wattisham airbase** AW
- 8 **Highways**
 - a To receive reports on any highways matters, and consider if they require raising to Highways or other authorities, or require other action
 - b To receive updates on the speed limit issue on Lower Farm Road, and consider next steps
 - c **SID**
 - i To receive an update report on the SID provisioning
 - ii To review the agreement with SCC for use of the SID, and authorise its signing
 - iii To consider the purchasing of a SID
 - iv To consider the purchase of necessary H&S equipment required to put up and move the SID
- 9 **Clerks Report on Matters Arising From Previous Meetings**
Covers all active actions not handled by a specific agenda item
- 10 **Financial** Standing orders
 - a **To receive and approve financial reports**
 - i Receipts and payments since last meeting
 - ii CIL Report
 - iii Bank Reconciliation
 - iv Budget to actual
 - b To acknowledge or authorise payments as given in documentation pack
 - c To receive an update on signatories gaining internet banking capability, and consider any further actions required
 - d To receive a thank you letter from SARS for the recent donation
 - e To approve the Internet Banking Policy



- 11 Planning**
- a Planning Committee**
- To consider the creation of a planning application committee and consider its associated TOR
- b Planning applications**
- To consider commenting on the following planning applications:
- DC/21/02497 - - Orchard Barn, Bildeston Road, Ringshall, Suffolk IP14 2LY
- 12 Village Hall Car Park**
- a** To receive update on the repair work
- b** Update on discussions with Asset Education re Car Park AW
- 13 Internal Controls**
- a** To receive and review the internal audit, and consider recommendations
- b** To review the effectiveness of the internal audit
- c** To appoint a non-signatory Councillor to conduct regular banking reconciliations
- d** To appoint a non-signatory Councillor to conduct a review of the system of internal control
- 14 Assets**
- a** To review the asset register
- b** To receive and consider a report on the state of the Council's assets
- 15 Play area**
- a** To consider supporting the provision of a play area for residents
- b** To consider the creation of a Play Area Working Party and consider its Term Of Reference
- 16 To receive proposals for Neighbourhood CIL spend, for consideration** Standing Orders
- 17 To review and approve the following policies:**
- *Standing Orders (planning email distribution change)*
 - *Apologies Policy*
- 18 Roles and Responsibilities**
- a Footpath Warden** Held over from last meeting
- i** To review and approve the TOR for a Footpath Warden
- ii** To appoint to the role of Footpath Warden
- b Tree Warden**
- To review and approve the TOR for the Tree Warden Action from last meeting
- 19 Telephone Box**
- To consider its upkeep LH Held over from last meeting
- 20 Miscellaneous Reports**
- a** To receive and consider the following reports:
- i** Village Hall Annual Report CP
- ii** PCC Annual Report CP
- iii** Village Hall monthly report Standing Orders
- 21 The Queens Platinum Jubilee**



Ringshall Parish Council

- a To consider supporting a Queens Platinum Jubilee celebration
 - b To consider the creation of a QPJ Working Party and consider its associated TOR
- 22 **Internet Enabled meetings**
- a To consider whether to continue with internet enabled meeting
 - b To consider the equipment requirements for internet enabled meetings
- 23 **Red Lion Pub and Vegetarian Restaurant: Update** CP
- 23 **Items for consideration for inclusion on the next full council agenda**
- 24 **To confirm the date of the next ordinary meeting as 29th September 2021**

Dave Smith
Clerk to the Council
Maple Cottage
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Date 20/06/2021