



Ringshall Parish Clerk <pc.ringshall@gmail.com>

St. John Ambulance Onsite Training - SJA-897492-Y4D7J1 CRM:00074015406

1 message

On site <OnSite@sja.org.uk>

Fri, Nov 11, 2022 at 11:41 AM

To: Ringshall Parish Clerk <pc.ringshall@gmail.com>

Good Morning Lacey,

Thank you for your enquiry into our onsite training services.

As you are a village group and I guess the budget wouldn't stretch to the AED 3 hour course we can do the below talk and demo that might help.

Please see below for your quotation for the Talk & Demo covering CPR + AED. This session is up to 2 hours in duration, and can accommodate up to 30 delegates.

The trainer will demonstrate how to perform effective CPR, pad placement and following the commands of the AED. Delegates will be able to ask questions during the session, however there is no hands-on element and this course does not offer a certificate.

Talk & Demonstration - £600 plus vat for up to 30 delegates

Valid for 30 days

If you would like to start the booking process, we'll need a bit more information from you. Please fill in the missing fields below.

Please ensure you have read the room requirements for In-House training before continuing <https://www.sja.org.uk/course-information/guidance-and-help/in-house-on-site-training/> *The floor space requirement is only applicable to First aid courses.*

About your Company.

Provide us with 2 names & numbers who we can contact prior to, and on the day of your training.

Course Details

Please provide three suitable dates - we are unable to suggest dates for you and typically work 28 days in advance for best availability.

(We recommend a 9am start)

Room Requirements

Please answer the below questions and expand with comments if necessary.

- Is there WIFI available for the trainer to use?
- Is there a projector or working TV available in the room?
(Please provide HDMI leads so our trainers can plug into an existing setup)
- Is there a whiteboard available in the room?
- Is there a flipchart board available in the room?

A whiteboard and flipchart board should be available for use at your venue, if they are not available, we will endeavour to provide these.

Parking and Unloading

- Is there parking for the trainer to use onsite, for the duration of the course?
- Is there space onsite to unload equipment?
- Are there any stairs or obstacles which will make unloading equipment difficult?
(If there are, please ensure someone is available to help unloading of equipment)

If parking is not available, a loading bay or other suitable space must be available for the trainer to unload equipment. If you are not able to provide either of these, please let us know.

Please detail any special instructions for parking/unloading:

LONDON ONLY resources will be delivered the working day before and collected the working day after the course. It is essential that there is appropriate space and time to unload and collect equipment.

- Any other information that we should know about? (Please detail below)

We can only train at your premises if you are following government guidance to create a COVID-secure environment. <https://www.sja.org.uk/course-information/covid-19/training-safely-covid-19> To allow us to train safely at your venue, we ask that you implement the [same measures](#) that we have introduced at our locations, including 1M+ distancing between delegates

Please reply directly to this email to continue with a booking, or if you have any questions.

Kind regards, Jason

Onsite Training Team

St John Ambulance, Workplace Training, St John House, Crossley Road, Heaton Chapel, Stockport SK4 5BF

T: 0344 770 4800 (main option 1, sub option 1)

E: onsite@sja.org.uk

Did you know you can request your own fast track quotation?

[visit our new form](#)

Please be aware we have updated our privacy policy which can be viewed here <https://www.sja.org.uk/sja/system-pages/legal/privacy-policy.aspx>

----- Original Message -----

From: Ringshall Parish Clerk <pc.ringshall@gmail.com>;

Received: Tue Nov 08 2022 13:56:25 GMT+0000 (Greenwich Mean Time)

To: workplace-training@sja.org.uk <workplace-training@sja.org.uk>; Workplace-Training@sja.org.uk <workplace-training@sja.org.uk>; zReceiving - Workplace Training <workplace-training@sja.org.uk>;

Subject: Re: Onsite More Information Required CRM:00511001463

Hi there,

Please see my answers below:

1. Company Training Address (where training will take place) Ringshall Village Hall, Lower Farm Road, Ringshall, IP14 2JB
2. Company Postcode (where training will take place) IP14 2JB
3. Contact Name Lacey LUtter
4. Contact Number 07702132061
5. Contact Email Address pc.ringshall@gmail.com
6. New/Existing customer, please provide account code if you have it
7. Course details (Course, number of delegates, any other requirements) a course to teach people how to use the public defibrillator in the village. Unsure of numbers at this stage, depends on course cost and date/time.

Thanks,
Lacey

On Tue, Nov 8, 2022 at 1:38 PM Workplace-Training <Workplace-Training@sja.org.uk> wrote:
Good Afternoon

Thank you for your email and for your interest in arranging one of our onsite training courses. So that we can arrange a quotation for an onsite booking and send this across to you, can you confirm the following details:

1. Company Training Address (where training will take place)
2. Company Postcode (where training will take place)
3. Contact Name
4. Contact Number
5. Contact Email Address
6. New/Existing customer, please provide account code if you have it
7. Course details (Course, number of delegates, any other requirements)

If you're unsure, please feel free to use our online **calculator** to help you work out what you need:

<https://www.sja.org.uk/course-information/guidance-and-help/working-out-what-you-need/>

Please reply directly to this email to continue with a booking, or if you have any questions.

Kind regards, Jason

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