

Broad View Farm
Lower Farm Road
Ringshall
Stowmarket
Suffolk
IP14 2JF

Date: 26 September 2023

Ringshall Parish Council
c/o Broad View Farm
Lower Farm Road
Ringshall
Stowmarket
Suffolk
IP14 2JF

Re: Resignation from role of Parish Clerk

Dear Council Members,

Please accept this letter as notice of my resignation from the position of Parish Clerk.

I am resigning owing to having taken employment elsewhere, and unfortunately I no longer have enough time to perform the Parish Clerk role.

Since my notice period is 2 months, I believe my last day will be 26 November 2023.

Thank you for your support over the last two years, and I wish you all the best of luck in the future.

Please let me know if there's anything you need from me before I leave.

Best regards

A handwritten signature in black ink, appearing to read 'Lacey Luther', written over a faint circular stamp or watermark.

Lacey Luther